

eXpressReports

Managing reports has never been so easy as it is with *eXpressReports*, a Web-based product providing immediate access to your weekly and monthly student loan reports in an easy to use format. With *eXpressReports*, reports are easy to locate, view, and print. Reports are available the first business day after the week-end, month-end, or year-end post allowing you to start reviewing your reports at the start of your work week.

Benefits of using *eXpressReports* include:

- Fast access to your reports
- Key word search features
- Quick and easy report download
- Batch printing capabilities
- Ability to import report data into a spreadsheet
- Rolling 24-month archive of monthly reports
- Rolling 12-month archive of weekly reports
- Intuitive interface
- Concise on-line manual



Ready to Get Started?

To start using *eXpressReports*, visit our Web site, www.campuspartners.com, and click on the icon for *eXpressReports*. At the Logon screen, enter your ID and password (the same one you use for other on-line tools), which will take you directly to the **Select Report Screen**.

If you don't have an ID and password, simply download an *eXpressReports Authorization Form* from our Web site at www.campuspartners.com/forms. Complete it and fax or mail it in. Your ID and password will be assigned within a few days.

After obtaining your ID and Password, all you need to use *eXpressReports* is Internet access and the latest version of Adobe Acrobat Reader, which is available free of charge.

For more information about *eXpressReports*, please contact Campus Partners.

Campus Partners
(800) 458-4492. ext. 2270
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Experts at managing campus-based loan programs for 40 years!